



LETTER OF INVITATION TO TENDER

Tbilisi, 27 October 2014

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Dear Sirs,

SUBJECT: VARIOUS IT PRODUCTS & COMMUNICATION EQUIPMENT

This is an invitation to tender for the above mentioned **Supply Contract**. Please find enclosed the following documents, which constitute the tender dossier:

A. Instructions to tenderers

B. Draft Supply Contract and Special Conditions, including annexes

- Draft Supply Contract
- Special Conditions
- Annex i: General Conditions
- Annex ii +iii: Technical Specifications + Technical Offer (to be tailored to the specific project)
- Annex iv: Budget Breakdown (model financial offer)
- Annex v: Forms (legal entity and financial identification)

C. Further information

- Administrative Compliance Grid
- Evaluation Grid

- Provisional/Final Acceptance Certificate (C11)

D. Tender form for a supply Contract

For full information about procurement procedures please consult the Practical Guide to Contract procedures for EC external actions and its annexes, which can be downloaded from the following web page: http://ec.europa.eu/europeaid/work/procedures/index_en.htm.

We look forward to receiving your tender before the **submission deadline** at the address specified in the art. **10.3 Instruction to Tenderer**.

Yours sincerely,

EUMM Procurement Section